



StockMaster Features

This program is designed for any business that buys, stocks and sells products with specific features allowing the user to build "sets" of components for sale.

It will assist you to track a part from inception to completion as a sale

StockMaster has the following capabilities in brief:

Purchasing

- When purchasing parts on purchase order, the purchase order will advise you on parts required from suppliers, allowing for backorders and minimum stock levels.
- Purchase orders can also be created using a template.

Receiving

- When you receive product you can assign the part to a warehouse or shelf location.
- The system will advise you of outstanding backorders for the received product, allowing you to invoice these at point of receipt.
- Stock receipts can be paid out of cash or on account.
- Templates can also be used for stock receipts.

Products/Stock

- When you set a part up in the system you can have sets of components which can be a mix of parts and labour.
- When you setup a set you give the set its own Product Code and Name.
- You can have several price breaks on an item:
 - Single item price
 - Outer price
 - Pallet price
- Quantities are entirely up to you – the system allows minimum, maximum and reorder quantities.
- You can assign stock to one or more warehouses if required
- You can have a run out item as discontinued item.
- The system also allows you to have a Set Price, Maximim Price, Recommended Retail Price on any item.
- You can adjust stock quantities but depends on the permissions granted to the user in the system.
- Products can be categorised by group, make, type and supplier.
- You can also nominate whether a deposit is required, whether an item is temporary or discontinued.



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Sales Invoicing

- You can have multiple invoices open as you are completing them.
- Has a pick sheet for warehouse staff to pick an order and add to the same order.
- On the invoice you can select any product whether it be a component, set or labour. When you select a set the program will populate the invoice with all components of the set, reducing the stock levels for all relevant parts.
- On the invoice you can take a deposit at line item level.
- Invoices can be put in as an invoice, quote or credit.
- Sales must be entered against a sales rep.
- Invoices can also be created based on a nominated template which has the effect of pre-populating a number of line items.
- Stockmaster also provides a customer price lookup facility which shows the pricing allocated to the customer for the nominated part and the quantity on hand.

Debtors

- The system allows you to sell, receive payments and send out statements.
- You can control the client aside from the usual details:
 - is the client COD
 - do you charge freight
 - are they account clients
 - set a credit limit
- You can get any invoice and reprint it or view or print a current month statement or aged trial balance.
- If your client has a set price for a product this can be set at several levels.
- Cash receipts can be processed against one or more invoices but can also be retained as unallocated cash.
- Invoices can be automatically or manually allocated against a cash receipt.

Suppliers/Creditors

- StockMaster allows you to enter all supplier invoices, then pay suppliers according to their statements.
- A supplier can be associated with a group of parts.
- Full supplier details are held including ABN, phone-fax numbers, account number, email address and has a memo section.
- You can set a tag to allow back orders and whether this supplier is C.O.D for cash flow purposes.

Enquiries/Reports

- You can search a client, for a specific part, when it was sold to them, etc.
- Very good for warranty purposes.



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- The system has full part history, where you purchased it from, what set it went out on and how old it is.
- History and audit trails on sales are very in depth.
- You can select what happened to a part from a selected supplier, find who it was sold to, or where it is in the warehouse.
- The system has a full audit trail - no item can be sold for under cost unless you are the manager and have permissions to do so

You have many reports to assist including:

- Daily cash receipts
 - provides daily summary by payment type eg credit card, cheque, etc
- Daily payments report
 - shows detailed sales by customer by payment type
- Daily sales report
 - details sales by invoice by customer
- Sales analysis
 - allows selection by product group
 - summarises sales by product group showing percentages of the total by month
- Purchase analysis
 - allows selection by supplier
 - summarises purchases by supplier by month
- CODs unpaid
 - this will assist on deliveries to chase up couriers etc (where's the money)
- Credit notes issued
 - lists credit notes issued by customer
- Unconfirmed invoices
 - lists work in progress invoices that are not yet confirmed
- Invoice reconciliation
 - lists invoices, credits and receipts by customer to assist in reconciling customer outstanding balances
- Banking summary
 - summarises bankings by payment type (credit card, cheque, etc) with breakdown by cash, non-cash, stock expenses and other expenses paid out of cash, and any amounts added to the float
- Float summary
 - lists movements in the float by date
- Lost sales



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- lists sales lost of products by date
- Re-order level report
 - lists suggested part re-order quantities allowing for minimum order levels and any outstanding orders
- Negative stock report
 - the system will allow you to sell negative stock this generates backorders
 - this report lists all parts with negative on hand quantities
- Space wasters
 - this report highlights those parts that are in stock that have not sold since a nominated date
- Stock take selection
 - used to print either quantities on hand or stock sheets for stocktake purposes
- Price list
 - allows multiple price lists to be printed depending on price code, for example, retail, trade, etc
- Tax report
 - allows printing of GST paid or collected over a nominated date range
- Customer deposits outstanding
 - lists any deposits taken against sales
- Customer back orders
 - lists all unfulfilled back orders by customer
- Customer master list
 - lists all customers with billing and contact information
- Supplier master list
 - lists all suppliers with address and contact information
- Deletions audit trail
 - Stockmaster allows you to delete invoices but a reason must be given
 - this report lists all deleted invoices from a nominated date
- Ranking report
 - allows you to rank sales by customer, stock item, value sold, \$ profit or % profit
 - rankings can also be performed selecting either the top or bottom number to be ranked, eg, only top 25 or only bottom 15
 - rankings can also be selected by week, month, year or date range



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- Current Position Summary
 - Allows the owner or manager to view a summary showing key figures for the day, month-to-date and year-to-date:
 - Sales
 - Gross Profit
 - GST
 - Cost of Stock Sold
 - Inwards Freight Paid
 - Stock on Hand value
 - Accounts Receivable
 - Accounts Payable
 - Work in Progress
 - This summary can also be exported to Excel

System Administration

This section allows administrator access to configure the system and also to change certain key information within the system. Information that can be set by the administrator includes:

- margin rates
- tax rates
- sales rep details
- ship via codes
- stock adjustments
- customer specials
- invoice messages
- trading terms
- how GST is handled
- whether tool tips are shown
- which invoice format to use
- how margins are handled
- the default message to show on invoices
- whether warnings are used when credit limits are exceeded
- whether the prices are recalculated during stock receipting
- whether components of sets are printed during invoicing
- company information including bank account details

Some facilities also exist to import parts and price lists from suppliers.